

TRANSCRIPT AND STANDARDIZED TEST RELEASE FORM



Dear Parent(s) or Guardian(s):

Please complete the information below, sign the authorization, and give this form to your guidance counselor (along with a stamped envelope addressed to Notre Dame Academy) requesting that they provide us with your daughter's transcripts and test scores.

Applicant Name _____

Current School _____

School Address _____

School Telephone _____

I give my permission for the release of my daughter's record to the Office of Admissions at the address below. This should entail all school records for the past three years including testing scores, grades, any standardized test results, and any other information concerning my daughter. The requested documents are to be sent directly to Notre Dame Academy by your current school. Transcript and test results will be used for purposes of admission only and kept strictly confidential. Thank you in advance for your assistance.

Parent/Guardian Signature _____ Date Records Requested _____

Please submit transcripts and standardized tests to:

Notre Dame Academy
Office of Admissions
425 Salisbury Street
Worcester, MA 01609
or admissions@nda-worc.org